

## **APC Minutes for 1-23-20**

### **1. Review roles and responsibilities**

#### **Policies**

Anna Moore - Do we review and evaluate APC policy on a regular annual basis? Student Handbook – daily policies. Lottery is in our charter – policy not in our handbook. Identify the different types of policy we have in writing. Do we need to revise or develop them?

DC trip, lottery (in our charter)

Keep in our minds as it relates reviewing policy things the principal should provide info or data for? DC Policy, Student Handbook, lottery language  
Principal should provide APC with data and information. Understanding day to day basis. May need a new policy

Lahka Peacock - Adopt policies necessary to assure the safety and health needs of students. Severe incidents – What is our policy? Some safety policies are in the student handbook.

#### **Communications**

Becca Callahan – Communication to the parents. We need to inform parents of our clear expectations. APC has a liaison between community/parents. Encourage the community to follow appropriate channels for expressing ideas or concerns for the school via the principal. How do we want parents to contact us? A general email? We need to appoint a contact person to be the one who channels complaints.

We need to establish relationships between charter schools and regular schools. Expectations, making clear what we are. Sharing more information about who we are. A syllabus is a good communication piece.

Sean Knudsen suggests that the committee runs the APC with the Principal overlooking/reviewing things. He agrees with APC officer positions noted on Work Session Agenda.

#### **Philosophy**

Julie Kelso - we need to understand and establish our academic policy. Our overall philosophy. Establish consistency. Why are we successful? Identify key elements that make us successful. What do we want the children to know before they leave ACSA. An example: be able to name the continents. Organizational skills or character traits – things we want to establish with our students. Consistency – We have remained consistent per Becca Callahan. Accountable for their own actions. What is the difference between ACSA and Nome Elementary. Communicate our differences to families. What is our homework policy? Focus on what they can get out of here with Expectations – maybe a syllabus for the students

**Personnel**

Anna Moore - Personnel – providing the principal with more assistance.  
Staffing needs – the correct mix of positions

2. Assign officer positions for APC

President-Julie

Vice President-Becca

Secretary-Anna

Treasurer-APC role?

Enrollment/Lottery-Sean

Parent/Community Liaison-Lahka

Public relations/Media-possible future position?

Will check with Boogles to see if he has any interests

APC Member contact-generic gmail account that can be forwarded to Liaison.  
Announce APC meeting in daily homework email.