

Anvil City Science Academy
Academic Policy Committee
Work Session Minutes 2/28/19
5:30 p.m. ACSA

Members present: Anna Moore, Nancy, Bahnke, Kacey Miller, Colleen Johnson, Lisa Leeper

1. Discuss Roles and Responsibilities of APC and Principal
2. Discuss Section 3 of the 2018 ACSA Charter: Curriculum Goals and Program Description
3. Determine strengths and concerns of the ACSA program in relation to the Curriculum Goals and Program Description

1. *What is the purpose of our work session, and how can we accomplish that purpose?*

Kacey -- To establish and pursue short term goals and long terms goals: staffing and related professional development, curriculum and tools, safety and culture (of facility as a whole), family engagement.

Nancy – focus on specific needs: curriculum and instruction, sustainability

Anna – how can parents advocate for our school at the governmental level in light of the budget

2. *Choose three of the areas from the Charter Schools handbook. What stands out most to you most on each?*

General Functions –

*Expectations and Relationships – (three reported) need to conduct an **annual evaluation** of ourselves so we can become better -- what tool do we need to do that?*

Policy –

principal advises APC of need for policy change/ APC reviews and evaluates policy

Budget/Finance –

(four reported) APC provides leadership in securing community support for budget

Curriculum/Instruction –

use the school climate data in decision making-process for increased achievement; principal regularly schedules reports on curriculum (Google slides with info that can be shared out to parents); principal presents curriculum to APC after the summer curriculum work for purpose of feedback and adoption

Personnel –

APC receives and acts on recommendations on staffing levels (APC needs to advocate for our 4th teacher and admin assistance)

Students –

adopt policies including admission (lottery) and ATTENDANCE, annual handbook review scheduled for April (or after DC trip)

Facilities –

when possible, give APC notice and opportunity for input of renovations

Meetings –

in homework message, send agenda and notice of the APC meetings to parents

Community Engagement –

APC can spread the word about our school and bring opportunities to our school; APC can advocate for our school where budgets are concerned

3. Choose three of the areas from Section 3 of the 2018 ACSA Charter: Curriculum Goals and Program Description. What stands out most to you most on each?

Time did not allow for this discussion.

My thoughts on APC/Principal roles:

1. Principal advises APC of need for policy change/ APC reviews and evaluates policy
 - a. Lottery policy (review notes from previous year)
 - b. APC reviews student handbook on an annual basis (reach out to staff, students, and parents – what needs revised)
2. APC review MAP and PEAKs data (MAP in January, PEAKs in August?)
3. APC reviews curriculum (May work session – before, during or after staff work days?)
4. APC conducts meetings in public (Kacey mentioned this before)
5. APC community engagement (connecting with scientists from UAF)

My thoughts on Curriculum Goals:

6. We need to be systematic about helping kids to be organized with assignments, binders, digital files, and lockers.
7. Goal setting and making students aware of the standards they work needs to be incorporated in a systematic way.
8. We need to make sure that we know how and why to use technology to reach students (not supplant, but supplement).
9. Guests and real world experiences – don't let this go by the wayside. APC can help make connections for us.