



# Anvil City Science Academy Absence Assignment Form

Students are to complete this form upon their return to school from a planned or unplanned absence.

Student Name: \_\_\_\_\_

Date(s) Absent: From \_\_\_\_\_ to \_\_\_\_\_. This absence was: \_\_\_Planned \_\_\_Unplanned

**DUE DATE OF ASSIGNMENTS:**

Due date will be filled in by the secretary or principal.

## STUDENT INSTRUCTIONS

- 1.) Check Google Classroom and other sources and list your missed assignments on this form.
- 2.) Have each of your teachers initial the form.
- 3.) After all of your teachers have initialed the form, take it to the school secretary or principal.
- 4.) The school secretary or principal will make a copy, email it to your parent, and return it to you.
- 5.) You are responsible for completing all assignments listed by the due date listed at the top of this form, unless a teacher has written a different date for an assignment.

**\*\*\*Failure to complete this form may result in a grade of ZERO for missed work.\*\*\***

CLASS	ASSIGNMENTS	TEACHER INITIALS
MATH	_____	
	_____	
READING	_____	
	_____	
WRITING	_____	
	_____	
SOCIAL STUDIES	_____	
	_____	
SCIENCE	_____	
	_____	
ELECTIVE	_____	
	_____	
ART/ MOSAIC	_____	
	_____	