

# Anvil City Science Academy Academic Policy Committee 10-22-2020

Meeting called to order at 5:36 by Julie Kelso

Members present: Lisa Leeper, Julie Kelso, Jessica Smyke, Jade Murdock and Anna Moore (came in at 6:20pm) were in person. Becca Callahan, Lahka Peacock and Sean Knudsen were present on Google Meet.

## 1. Approve minutes from 9-24-20

Julie moved to approve minutes. Sean seconded. Passed unanimously.

## 2. Budget

We have budgeted for a for a full time aide and a half time teacher. We are currently being charged for  $\frac{1}{4}$  SPED. That is supposed to be covered by the School District.

## 3. Mentor program update

We have had one family interested in getting a mentor. We had one parent express interest in being a mentor. Suggestion by a parent to come up with FAQs to put on the website. More discussion planned with parents individually at parent-teacher conferences about the mentor program.

## 4. Classroom aide

ACSA has hired Abby Fry as an aide, she helps with Group A, however she will be leaving in November. No other candidate at his point. Jeff teaches LA and reading combined. There is one less period this fall, 6 periods instead of 7. There was a Special Ed teacher interview this week, waiting to see if this pans out. She would be a half time SPED and half time ACSA teacher. Julie suggested the new teacher teach LA.

## 5. APC seat opening

Boogles Johnson has resigned. Anna Moore and Sean Knudsen seats will be up in January. Advertise for new members with a deadline of December 1.

## 6. Policy-sleeping students

Julie has a concern about students sleeping in class and how to address this. Discussion on addressing on a case by case basis. Parents need to be informed if not resolved easily. Julie to draft the intent of policy for next meeting for APC members and teachers to consider.

#### 7. Students in quarantine

Lisa reported that kids on quarantine are not really doing the work. Most of the time it is travel related quarantine. How can we communicate the expectation of completing work better? Students can bring their school laptop when absent, which has all the logins needed. Students can also get paper packets. The new aide has been reaching out to students on quarantine. Lisa to draft letter for parents to sign at parent teacher conferences regarding expectations and responsibilities of students on quarantine. For ACSA Powerschools missing work might say missing/absent. At the high school, the teachers are using 'q' for quarantine in Powerschools. Lisa had idea for a short video tutorial for parents about google classroom.

#### 8. Standing desks

Anna presented the idea of incorporating standing desks in the classrooms to help with concentration, and possibly help sleepy students. This would give students an option to not be sitting in the same seat all day, especially with the COVID precautions being taken. All agreed to start by raising some of our old desks up to a higher position, 2 per classroom.

#### 9. Charter review-Bylaws

Tabled to next meeting. Members to read the bylaws for next meeting (pg 59 of charter) and give feedback about something learned.

#### 10. Next meeting date: November 19, 2020

Meeting adjourned at 7:17pm